



**The Park Federation Academy Trust
Western House Academy
Admissions Policy
2016 - 2017**

Approval

Signed by CEO and Federation Principal on behalf of the Board of Directors	Dr. Martin Young
Date of approval	September 2016
Date of review	August 2017

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Admissions Policy 2016-2017

Western House Academy (WHA) will comply with the Schools Admissions and Appeals Codes. WHA will be an inclusive school with no religious faith affiliations.

WHA Council will determine the admissions criteria of WHA. The local authority will administer the offer of places on its behalf.

Pupil Admissions Number

90 places will be available for entry at Reception. There are 90 places in all other year groups Years 1, 2, 3, 4, 5 and 6.

Western House Academy Admissions Oversubscription Criteria 2016-2017

If there are fewer applicants than places, all applicants will be accepted.

Where the academy is oversubscribed. After the admission of pupils with Education and Health Care Plans (EHCP) which names WHA priority for admission will be given as follows:

1. A Looked After Child (LAC) (as defined in the Children Act 1989) or a child who was previously looked after but immediately after became subject to an adoption residence, or a Special Guardianship Order (SGO). As defined in the Schools Admissions Code paragraph 1.7, a Looked After Child is a child who is a) in the care of the local authority, b) being provided with accommodation by a local authority in the exercise of their social services function (see the definition in Section 22 (1) of the Children Act 1989) at the time of making an application to the school.
2. Children who suffer from long term medical or psychological condition, which makes it necessary for them to attend WHA. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
3. Children who have a member of the immediate family who suffer from long-term medical or psychological condition, which makes it necessary for them to attend WHA. Applications must be accompanied by medical evidence from a GP or Hospital Consultant.
4. Children who have a sibling living in the same household who currently attend the full time school (not the Nursey) and will continue to do so on the date of admission. A sibling refers to a brother or sister, half brother or sister with one parent in common, adopted brother or sister.
5. Children living nearest the school. Distance will be measured in a straight line from the point set by Ordnance Survey at the child's home address and WHA using a computerised mapping system. The distance will be measured from the main gate of the school to the front door of the child's home address including

high rise flats. NB – if two addresses are the same distance from WHA, the offering of the place will be decided by lottery.

Waiting List

When the academy fills all places, a waiting list will be maintained by the academy in the order of the over subscription criteria. Where a place becomes available we will advise the Local Authority of the child who is at the top of the list so that the home Local Authority can inform the parent that an offer can be made on behalf of WHA.

Late applications will be considered once all of the 'on-time' applications have been allocated. Subsequent to this, if a school place cannot be offered, they will be placed on the waiting list as it is considered that the child is being penalised twice and will therefore be placed on the waiting list in the same order as a timely application if a school place cannot be offered. (2.14 of the Schools Admissions Code).

In-Year Applications/Admissions

Applications for In-Year Admission are to be made through Slough Borough Council Admissions Department who will then provide the academy with a waiting list. All applications will be placed on the waiting list in line with the oversubscription criteria. WHA will contact parents directly if a place becomes available.

Appeals

Parents who are refused a school place have the right to appeal to an Independent Appeal Panel (through Slough Borough Council Admissions Department).